



Date: October 31, 2011

City Council Committee Report

To: Mayor & Council

Fr: Sharen McDowall, Human Resources Manager

Re: CUPE Local 191 Letter of Understanding – Tourism Department

Recommendation:

That Council of the City of Kenora hereby approve the Letter of Understanding that will form part of the current Collective Agreement between the Corporation of the City of Kenora and CUPE Local 191

Background:

With the approval of two new positions in the Tourism Department new language was required in the CUPE Collective Agreement. Tourism Service Assistant and Special Events Coordinator are the new classifications within the Collective Agreement. Job Descriptions and wage rates were agreed to by the parties. The parties agreed to the hours of work for both positions.

The parties agreed to hours outside the normal hours of other City departments. The parties agreed to a 7 day operation for the Tourism Department. All other benefits will be in accordance with the Collective Agreement.

The parties also agreed to the hours of work and salary for students that are hired at the Tourism Department

Communication Plan/Notice By-law Requirements:

Letter of Understanding will be circulated to all department Managers and payroll to update their Collective Agreement. Original signed copies will be provided to CUPE.